

# AGENDA

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**Meeting:** Standards Committee  
**Place:** The Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Thursday 26 January 2017  
**Time:** 2.00 pm

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Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

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## Membership:

Cllr Paul Oatway QPM (Chairman)	Cllr Julian Johnson
Cllr Allison Bucknell (Vice Chairman)	Cllr Sheila Parker
Cllr Desna Allen	Cllr Horace Prickett
Cllr Rosemary Brown	Mr Philip Gill MBE JP
Cllr Trevor Carbin	Mr Paul Neale
Cllr Terry Chivers	Mr John Scragg
Cllr Howard Greenman	Miss Pam Turner

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## Substitutes:

Cllr Glenis Ansell	Cllr Bob Jones MBE
Cllr Ernie Clark	Cllr Magnus Macdonald
Cllr Dennis Drewett	Cllr Pip Ridout
Cllr Peter Evans	Cllr John Smale
Cllr Charles Howard	Cllr Ian Thorn
Cllr George Jeans	

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## Part I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes** (*Pages 7 - 38*)

To confirm the minutes of the meeting held on 29 June 2016.

To receive the minutes of the Review Sub-Committees held on 21 June, 3 August, 21 November and 9 December 2016 and 10 January 2017.

To receive the public minutes of the Hearing Sub-Committee held on 1 September 2016.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 19 January 2017 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 23 January 2017. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the

Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Review of the Standards Complaints Procedure** (*Pages 39 - 70*)

To consider a report from the Monitoring Officer.

7 **Status Report on Standards Complaints** (*Pages 71 - 72*)

To receive a written update on current standards complaints.

8 **Local Government Ombudsman's Annual Review Letter 2015 - 2016** (*Pages 73 - 80*)

To receive a report from the Monitoring Officer.

9 **Appointment of Independent Persons** (*Pages 81 - 90*)

To receive a report from the Monitoring Officer on the process and timetable for the appointment of Independent Persons.

10 **Forward Plan** (*Pages 91 - 92*)

To approve the proposed Forward Work Plan.

11 **Date of Next Meeting**

The date of the next meeting is currently scheduled for 5 April 2017.

This would be the final meeting before the May 2017 Unitary Elections.

12 **Urgent Items**

To consider any items considered urgent by the Chairman.

13 **Exclusion of the Public**

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute No.5 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the item to the public.

*Paragraph 1 – information relating to an individual*

## Part II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

14 **Minutes** (Pages 93 - 98)

To receive the confidential minutes of the Standards Hearing Sub-Committee held on 1 September 2016.